



Christian Montessori School

AT LAKE NORMAN

Parent Co-op Coordinator- Oversee all sub committees, coordinating end of year reports, and maintaining running log of volunteer hours. This position will work closely with the Head of School.

Lead Room Parent- Ensure that every classroom has a room parent and serves as a liaison between the school/teacher and individual room parents.

School Rewards and Fundraising- Plan and organize school rewards programs to include Campbell's Soup labels/ Box Tops for Education, Restaurant Rewards, Grocery Store Reward Cards, and other retail rewards.

Community Service- Help the school take a more active role in our community. Identify, coordinate, and facilitate community outreach opportunities for CMSLN to serve others by modeling the hands, feet, and heart of Christ. Provide families/staff of CMSLN with a meal during times of hardship or gifts/cards of celebration.

Social Committee/ Special Events- Coordinate extra curricular, family oriented, social events that build community throughout the school year.

Moms In Touch-Prayer Group- Implement Mom's In Touch International (MITI) to impact CMSLN through mother's praying.

Campus Beautification- Plan, coordinate, and implement small projects as needed throughout the year, in conjunction with the School administration.

Marketing- Coordinate the "Connections" the school newsletter, maintain lobby video presentation and front entrance billboard.